



Burbage Primary School

COVID-19 Schools Risk Assessment Template

Preparation for opening of school buildings, September 2021



Rev 1. Original document in black, 22.08.2021
 Blue – local decisions for BPS 24.08.2021

Revision Updates						
Identify the hazard (anything that may cause harm)	Who may be harmed and how	Assess the severity	Control measure in place	Assess the likelihood	What is the risk rating	Are further actions required, if so what?
1. Site Buildings						
Inadequate control measures	Staff, pupils & visitors greater likelihood of transmission	4	There is no requirement to reduce occupancy in schools, everyone must follow the system of controls. Signage in place to remind visitors of social distancing and infection control procedures.	2	Moderate	Letter to parents and regular reminders
Inadequate premises compliance	greater risk of injury or illness	4	Site Managers and/Facility Management Companies/ Contractors will continue to carry out all mandatory compliance checks.	1	Low	
Inadequate site safety	Intrusion to school premises,	3	Principal/Site Team/SBM/Admin to hold list of all emergency/utility contacts.	1	Low	

	vandalism, arson and burglary					
Inadequate fire procedures	Staff, pupils & visitors Greater risk of injury and/or damage to property/premises	4	Normal fire procedures within the school will be maintained, and staff briefed. Fire exits will be unlocked, and fire routes will be kept clear during hours of occupation. Someone in the school will be nominated to call 999 in the event of a fire. Identify who will call 999. Liz Lockwood / Zoe Garbutt will call 999	1	low	
Inadequate Ventilation	Staff, pupils & visitors greater likelihood of transmission of covid19 and other illnesses negative effect on learning	4	Measures necessary for additional ventilation of the building have been and will be assessed and will not compromise fire safety or site security arrangements. Once the school is in operation, it is important to ensure it is well ventilated and a comfortable teaching environment is maintained. Identify any poorly ventilated spaces and take steps to improve fresh air flow, giving particular consideration when holding events where visitors such as parents are on site. Ensure mechanical ventilation adheres to current guidance and that only fresh outside air is circulated. You should balance the need for increased ventilation while maintaining a comfortable temperature. West Berkshire advises that temperatures should not drop below 16 degrees. They recommend that when the room temperature reaches 18 degrees, the window openings are reduced to the minimum or shut until the temperature rises. They can then be reopened.	1	low	

			<p>A risk assessment been done incorporating open doors and windows for ventilation.</p> <p>The government have stated that all schools will receive carbon dioxide monitors from September 2021, to enable staff to quickly identify where ventilation need to be improved.</p> <p>For further information click here HSE guidance on air conditioning and ventilation</p> <p>Need to make sure Galaxy Room is well-ventilated – use is kept to a minimum</p>			
Inadequate site security	<p>Staff, pupils & visitors</p> <p>Intrusion to school premises, vandalism, arson and burglary</p>	5	<p>Schools will ensure their covid security plans are updated and revised, if necessary:</p> <ul style="list-style-type: none"> • update individual employee risk assessments (Medical Conditions, BAME and Pregnancy) • Additional security measures due to ventilation (external doors and windows should not occur in unoccupied areas of the site. • Review policies and procedure <p>Schools to update key holder information if necessary.</p>	1	moderate	<p>Agree and monitor that if external doors are opened for ventilation, staff are always in the room. When they leave the room, these doors must be closed securely.</p>
Payments to schools; Increased risk of transmission	<p>Staff & pupils</p> <p>cash increases the risk of spreading germs</p>	3	<p>Payments to schools should be taken by contactless methods wherever possible</p>	2	low	<p>When this is not possible eg charity days, cash will be quarantined ahead of being counted</p>
Lack of training or guidance	<p>Staff, pupils and visitors</p>	3	<p>Provide refresher training or guidance when needed:</p> <p>Donning and doffing of face coverings and PPE</p>	1	low	

	Higher likelihood of transmission		Safe use and storage of hand sanitiser Use of PPE in education settings Whole staff recap / new staff trained on September TD days.			
Communication	Staff, pupils, visitors and stakeholders	2	Communicate all covid measures to staff, pupils, visitors and stakeholders, clearly and effectively.	1	Very low	
	risk of low morale, lack of collaboration, disobedience	2	Regular communication with staff, pupils, parents, volunteers etc	1	Very low	
2. Measures to reduce contamination						
Enhanced Cleaning Lack of frequent cleaning (twice daily) Lack of hand hygiene	Staff, pupils & visitors high likelihood of transmission	4	As a minimum, frequently touched surfaces should be wiped down twice a day, and one of these should be at the beginning or the end of the working day. Cleaning should be more frequent depending on the number of people using the space, whether they are entering and exiting the setting and access to handwashing and hand-sanitising facilities. Cleaning of frequently touched surfaces is particularly important in bathrooms and communal kitchens. When cleaning surfaces, it is not necessary to wear personal protective equipment (PPE) or clothing over and above what would usually be used. Laundry - Items should be washed in accordance with the manufacturer's instructions. There is no additional washing requirement above what would normally be carried out. Kitchens and communal canteens - as a matter of good hygiene practice , anyone handling food	2	Moderate	Staff to be given disinfectant to wipe down desks at lunch time. Internal doors propped open with door wedges to minimise touch points

Lack of supplies	higher likelihood of transmission	4	<p>should wash their hands often with soap and water for at least 20 seconds before doing so. Crockery and eating utensils should not be shared. Clean frequently touched surfaces regularly.</p>	1	Low	
	poor hand hygiene/high likelihood of transmission	3	<p>Bathrooms - Clean frequently touched surfaces regularly. Ensure suitable hand washing facilities are available including running water, liquid soap and paper towels or hand driers. Where cloth towels are used, these should be for individual use and laundered in accordance with washing instructions.</p> <p>Waste - does not need to be segregated unless an individual in the setting shows symptoms of or tests positive for COVID-19. Dispose of routine waste as normal, placing any used cloths or wipes in 'black bag' waste bins. You do not need to put them in an extra bag or store them for a time before throwing them away.</p>	1	Low	
Lack of cleaning and disinfection	higher likelihood of transmission	4	<p>Cleaning after an individual with symptoms of, or confirmed, covid19 has left the school:</p> <ul style="list-style-type: none"> • Minimum PPE required; disposable gloves and an apron. Wash hands with soap and water for 20 seconds after all PPE has been removed. • Areas that are not visibly contaminated can be cleaned thoroughly as normal. • Surfaces that the symptomatic person has come in contact with should be cleaned and disinfected, including all potentially contaminated and frequently touched areas such as bathrooms, door handles, telephones, grab rails in corridors and stairwells. • Use disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and 	1	low	

			<p>sanitary fittings – think one site, one wipe, in one direction.</p> <p>Use one of the options below:</p> <ul style="list-style-type: none"> • a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine (ppm av.cl.) or • a household detergent followed by disinfection (1,000 ppm av.cl.). Follow manufacturer’s instructions for dilution, application and contact times for all detergents and disinfectants or • if an alternative disinfectant is used within the organisation ensure that it is effective against enveloped viruses • avoid mixing cleaning product together as this can create toxic fumes • any cloths, mop heads used must be disposed of; into a plastic bag and tied, into a second plastic bag and tied, stored away from children for at least 72 hours and then disposed of in the normal waste. • If the individual tests negative, this can be disposed of immediately with the normal waste. <p>Cleaning in non-healthcare settings</p>			
Hand Hygiene	Staff, pupils and visitors					
Inadequate hand washing facilities	higher likelihood of transmission	4	<p>The school will ensure there are sufficient hand washing and hand sanitising stations available to pupils and staff so that they can clean their hands regularly.</p> <ul style="list-style-type: none"> • on arrival at school • after using the toilet • after breaks and sporting activities • before food preparation 	1	Low	Timetable agreed for use of handwashing facilities to avoid congestion during peak times

Lack of knowledge	resulting in higher likelihood of transmission	4	<ul style="list-style-type: none"> before eating any food, including snacks before leaving school after sneezing/coughing. <p>Young pupils and pupils with complex needs will be supervised during the use of hand sanitiser</p> <p>External hand washing troughs will be available and supervision by staff will be provided as needed.</p> <p>Signage about how to wash hands properly, is on display and reinforced with pupils. Along with Catch it, Kill it, Bin it signs.</p> <p>These messages are reinforced with the pupils and staff.</p> <p>Where sinks are not easily accessible hand sanitiser may be used.</p>	1	Low	Refresh signage – ‘Catch it, Kill it, Bin it’ and handwashing signs are clearly visible
Use of hand sanitisers		5	<p>Identify how and where your chemicals will be stored</p> <p>Out of the reach of children – teacher cupboards or above child height</p>	1	Moderate	All staff to be reminded about storage of sanitiser – out of direct sunlight, reach of children
Lack of safe storage	Misuse of chemicals	5	Alcohol based hand sanitiser is highly flammable, and can be set alight from a spark, static, naked flame or heat including sunlight.	1	Moderate	
Flammable liquids	higher risk of injury from fire, ingestion, inhalation, skin reaction	4	<p>Safety data sheets must be obtained for all chemicals on site. COSHH assessments must be carried out where necessary.</p> <p>The COSHH file is stored in the school office.</p> <p>All staff must read the product Safety sheet and sign to say they have done so. Staff will then be aware of how to store and use the product safely.</p>	1	low	

			<p>Schools will not make their own hand sanitiser, having addressed the national CLEAPSS guidance.</p> <p>The dangers of hand sanitiser will be explained to students on a regular basis.</p>			
Respiratory Hygiene	Staff, pupils and visitors	3	The school will promote the 'catch it, bin it, kill it' approach to pupils and staff	1	Low	
	higher likelihood of transmission through droplets	4	<p>The school will ensure they have enough tissues and bins available around the school</p> <p>Young pupils and pupils with complex needs will be supervised and helped to get this right</p>	1	Low	
	higher likelihood of transmission	5	A further risk assessment should be conducted for those pupils who spit uncontrollably or use saliva as a sensory stimulant, to support the pupils and staff and is not a reason to deny these pupils face to face education	0	No risk	
Face Coverings	Staff, pupils and visitors		<p>Face coverings are not classified as PPE. Face coverings should safely cover your nose and mouth and are largely intended to protect others, not the wearer, against the spread of infection.</p>			
Lack of knowledge	Less effective against transmission	2	<p>Face coverings are no longer advised for pupils, staff and visitors either in classrooms or in communal areas.</p>	1	Very low	
Inappropriate use	Crowded, enclosed spaces	4	<p>The government has removed the requirement to wear face coverings in law but expects and recommends that they are worn in enclosed and crowded spaces where you may come into contact with people you don't normally meet. This includes</p>	1	low	

			<p>public transport and dedicated transport to school or college.</p> <p>Any staff, pupils or visitors to schools can choose to wear face coverings if they wish to do so.</p> <p>Schools may be advised by a director of public health to wear face coverings if they have a covid outbreak.</p> <p>Principal will monitor covid cases and will advise accordingly.</p> <p>No pupil or student should be denied education on the grounds of whether they are, or are not, wearing a face covering.</p>			
<p>PPE</p> <p>Inappropriate use</p>	<p>Staff, pupils & visitors</p> <p>higher risk of transmission</p>	3	<p>The majority of staff in education settings will not require PPE , beyond what they would normally need for their work, even if they are not always able to maintain a distance of 2 metres from others.</p> <p>PPE is only needed in a very small number of cases:</p> <ul style="list-style-type: none"> • where an individual child, young person or other learner becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained • where a child, young person or learner already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is as follows:</p>	1	Low	<p>If a child were to become ill with Covid 19 symptoms they would be placed in a separate isolated room away from others.</p>

	higher risk of transmission		<ul style="list-style-type: none"> a face mask should be worn if a distance of 2 metres cannot be maintained if contact is necessary, then gloves, an apron and a face mask should be worn if a risk assessment determines that there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn <p>Use of PPE in education</p>			
Social Distancing	Staff, pupils and visitors	3	As part of Step 4 (from 19 July), 'bubbles' will end for all children under 18, social distancing will no longer be necessary, and schools will not need to stagger start and finish times.	2	Low	Staggered starts for KS1 and 2 to aid congestion in carpark.
Contracting covid	Potential of heightened exposure	4	<p>From 19 July, social distancing measures have ended in the workplace and it is no longer necessary for the government to instruct people to work from home.</p> <p>Excalibur schools will make allowances, where possible, for staff who still wish to social distance.</p> <p>Assemblies can return</p>	2	low	<p>One way system in place for those parents who are concerned / anxious about coming into close contacts.</p>
Transport						
Public and Dedicated Transport	Staff, pupils & public	2	It is recommended that pupils aged 11 and over continue to wear a face coverings on public and dedicated transport, due to the enclosed and crowded space.	3	Low	Children accessing Sunflowers transport or Sunflowers before / after-school care will be only be travelling with Burbage Primary School children (no other schools on transport)
Potential exposure	higher likelihood of transmission					
Lack of personal hygiene	higher likelihood of transmission	4	That hands are washed or sanitised frequently, the 'catch it, bin it, kill it' approach is continued, and that vehicles are well ventilated when occupied, particularly by opening windows and ceiling vents.	2	Moderate	Share risk assessment and discuss controls with Sunflowers Nursery

Lack of sufficient cleaning	higher likelihood of transmission	4	Appropriate covid19 cleaning regimes will continue, focusing on frequently touched surfaces. Risk assessments must be updated/reviewed in line with public health advice.	1	low	
3. Staff and Pupils concerns						
Clinically vulnerable staff Contracting covid	Staff and pupils Transmission from others	3	From 19 July, social distancing measures have ended in the workplace. CEV staff are advised, as a minimum, to follow the same guidance as everyone else. CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the guidance on protecting people who are CEV from COVID-19 . It is important that everyone adheres to the latest government guidance. Individual risk assessments must be updated for medically CEV, BAME and/or Pregnant staff. Lower your risk of infection	3	moderate	Risk assessments to be carried out by early September
Staff wellbeing and support Anxiety, stress, low mood	Staff Personal concerns	3	Staff to discuss their concerns with line managers or HR. Staff wellbeing information is available via the schools absence insurance (Primaries, excl. Liden) and Educare (Secondaries & Liden). Further information to follow.	2	low	Principal on hand to discuss and support with any concerns
Clinically vulnerable pupils Contracting covid	Pupils and staff Transmission from others	4	All clinically extremely vulnerable (CEV) children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.	1	low	

			Individual risk assessments must be updated for medically CEV, BAME and/or Pregnant pupils.			
Pupil wellbeing and support Anxiety, stress, low mood	Pupils Personal concerns	2	Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. You can access useful links and sources of support on promoting and supporting mental health and wellbeing in schools .	1	low	
4. Managing possible/confirmed Covid19 cases & Testing						
Managing cases of expected/confirmed cases of covid19 Contracting covid	Staff, pupils & visitors Higher risk of transmission	4	<p>If anyone in school develops COVID-19 symptoms, however mild, you should send them home and they should follow public health advice.</p> <p>Pupils, staff and other adults with covid19 symptoms should not come to school.</p> <p>Anyone with symptoms should avoid using public transport and, whenever possible, be collected by a member of their family or household.</p> <p>Pupils awaiting collection:</p> <ul style="list-style-type: none"> • should be left in a room on their own if possible and safe to do so • a window should be opened for fresh air ventilation • appropriate PPE should be used if close contact is necessary • any rooms they use should be cleaned after they have left <p>The Principal's office will be used for isolation for anyone with Covid 19 symptoms</p> <p>Limit close contact with others in your household if you have covid19:</p> <ul style="list-style-type: none"> • Avoid using shared spaces • Ask the people you live with to bring meals to your room 	1	low	

			<ul style="list-style-type: none"> • Use a separate bathroom is possible, if not, clean the facilities after use • Use a face covering when using shared areas • Reduce the spread by: <ul style="list-style-type: none"> a) <u>GermDefence</u> is a website that can help you identify ways to protect yourself and others in your household from COVID-19. b) Wash your hands c) cover coughs and sneezes d) clean regularly touches areas e) do not shake dirty laundry before washing, there is no need to separate loads f) do not share towels including hand towels and tea towels g) ventilate indoor areas h) restrict contact with pets 			
Asymptomatic Testing	Staff, pupils & visitors		Testing remains important in reducing the risk of transmission of infection within schools.			
Transmission undetected	Lack of testing/ inaccuracy		<p>All secondary school pupils (including new year 7's) should receive 2 on-site lateral flow device tests, 3 to 5 days apart, on their return in the autumn term. Schools can commence testing 3 working days before the start of term and can stagger the return of pupils across the first week to manage this. Pupils should then continue to test twice weekly at home until the end of September, when this will be reviewed.</p> <p>Secondary schools should retain a small asymptomatic testing site on site until further notice so they can offer testing to pupils who are unable to test themselves at home.</p>			

		4	Staff should undertake twice weekly home tests whenever they are on site until the end of September, when this will also be reviewed.	2	low	
Confirmatory PCR tests	Staff, pupils & visitors		<p>Staff and pupils with a positive LFD test result should self-isolate in line with the stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection. They will also need to get a free PCR test to check if they have COVID-19.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate.</p> <p>If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school, as long as the individual doesn't have COVID-19 symptoms.</p>			
Stay at home guidance for households with a possible or confirmed covid19 infection	Staff, pupils & visitors		<p>From 16 August, household contacts will not be required to self-isolate if you live in the same household as someone with covid19 if any of the following apply:</p> <ul style="list-style-type: none"> • you are fully vaccinated • you are below the age of 18 years 6 months • you have taken part in or are currently part of an approved COVID-19 vaccine trial • you are not able to get vaccinated for medical reasons 			
Lack of conformity	Increased transmission	4	If you have only received one dose of COVID-19 vaccine, you will still be required to self-isolate.	1	low	

			Your isolation period includes the day the first person in your household's symptoms started (or the day their test was taken if they did not have symptoms) and the next 10 full days. This means that if, for example, your 10 day isolation period starts on the 15th of the month, your isolation period ends at 23:59 hrs on the 25th and you can return to your normal routine.			
Stay at home guidance for close contact with person with covid19 symptoms that is not in your household Lack of conformity	Staff, pupils, parents and visitors Increased transmission	4	NHS Test and Trace will contact you to let you know that you have been identified as a contact and check whether you are legally required to self-isolate. If you are not legally required to self-isolate, you will be provided with advice on testing and given guidance on preventing the spread of COVID-19. Even if you do not have symptoms, you will be advised to have a PCR test as soon as possible. From 16 August, you may not be required to self-isolate if you are notified that you are a contact of someone who has tested positive for COVID-19, for example if you are fully vaccinated There is further information on when you may not be required to self-isolate later in this guidance.	1	low	
Tracing close contacts and isolation for school settings Lack of conformity	Staff, pupils & visitors Increased transmission	4	Close contacts will now be identified via NHS Test and Trace, schools will no longer be expected to undertake contract tracing. As with positive cases in any other setting, NHS Test and Trace will work with the positive case and/or their parent to identify close contacts. Contacts from a school setting will only be traced by NHS Test and Trace where the positive case and/or their parent specifically identifies the individual as being a close contact. This is likely to be a small number of individuals who would be most at risk of contracting COVID-19 due to the nature of the close contact.	1	low	

		<p>You may be contacted in exceptional cases to help with identifying close contacts, as currently happens in managing other infectious diseases.</p> <p>Individuals are not required to self-isolate if they live in the same household as someone with COVID-19, or are a close contact of someone with COVID-19, and any of the following apply:</p> <ul style="list-style-type: none">• they are fully vaccinated• they are below the age of 18 years and 6 months• they have taken part in or are currently part of an approved COVID-19 vaccine trial• they are not able to get vaccinated for medical reasons <p>Instead, they will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. We would encourage all individuals to take a PCR test if advised to do so.</p> <p>Staff who do not need to isolate, and children and young people aged under 18 years 6 months who usually attend school, and have been identified as a close contact, should continue to attend school as normal. They do not need to wear a face covering within the school, but it is expected and recommended that these are worn when travelling on public or dedicated transport.</p> <p>18-year-olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get</p>			
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			<p>vaccinated, they will need to self-isolate if identified as a close contact.</p> <p>Settings will continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the area an enhanced response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p>			
<p>Negative PCR test result</p> <p>Lack of conformity</p>	<p>Staff, pupils & visitors</p> <p>Increased transmission</p>	4	<p>Where a member of staff or student has a negative result from an PCR test, it means the test did not find coronavirus (COVID-19). At that point, they no longer need to self-isolate and can return to work or education, as long as one or more of the bullet points below applies.</p> <p>The mandatory requirement to self-isolate only applies if notified by NHS Test and Trace:</p> <ul style="list-style-type: none"> • everyone they live with who has symptoms tests negative • everyone in their support bubble who has symptoms tests negative • they were not told to self-isolate for 10 days from the day after contact with the individual who tested positive by NHS Test and Trace • they feel well – if they feel unwell, stay at home until they're feeling better, if they have diarrhoea or are being sick, they should stay at home until 48 hours after they've stopped 	1	low	
<p>Remote education</p> <p>Safeguarding</p>	Staff and pupils		Schools subject to the remote education temporary continuity direction are required to provide remote education to pupils covered by the direction where			

Reduced quality and quantity of education	Persons outside of the class having access to images of pupils	2	their attendance would be contrary to government guidance or legislation around COVID-19.	3	Low	
	Poor on-line presentation	1	The remote education provided should be equivalent in length to the core teaching pupils would receive in school.	3	Very low	
	Distractions Reduced activity & personal interaction	3	Schools will work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education.	2	low	
School Meals Lack of provision	Staff, pupils & visitors Staff illness	2	Schools will continue to provide meal options for all pupils who are in school. Meals should be available free of charge to all infant pupils and pupils who meet the benefits-related free school meals eligibility criteria.	1	Very low	
	Availability of delivery or collection	2	We will continue to provide free school meals support in the form of meals or lunch parcels for pupils who are eligible for benefits related free school meals and who are not attending school because they have had symptoms or a positive test result themselves. More information on providing school meals during the COVID-19 pandemic is available.	1	Very low	
Educational Visits Last minute trip cancellation	Staff, pupils & visitors Travel list changes	0	From the start of the new school term, you can go on international visits that have previously been deferred or postponed and organise new international visits for the future. You should be aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into	0	No risk	

Hygiene, ventilation and attendance restrictions	Lack of suitable provision	3	<p>amber or red. The travel lists may change during a visit and you must comply with international travel legislation and should have contingency plans in place to account for these changes.</p> <p>You should speak to your visit provider, and risk protection arrangement (RPA) to assess the protection available. No international travel planned</p> <p>You should undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, attendance restrictions, are included as part of that risk assessment.</p>	1	low	
<p>Wraparound Care and After School Clubs</p> <p>Lack of control measures</p> <p>Lack of suitable staff</p>	<p>Staff, pupils & visitors</p> <p>Control measures not followed or not communicated</p> <p>Staff illness / lack of availability</p>	4	<p>Schools will complete risk assessments for each activity/club taking place, these will include your covid19 control measures and actions that will be taken should a child or staff member develop symptoms while at your setting.</p> <p>Owl's Nest staff included in all communications – control measures monitored regularly by Principal</p>	1	low	
Outbreak Management Plan			<p>All schools will have an Outbreak Management Plan in place</p> <p>When setting should consider extra action: For most education and childcare settings, whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> • 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or 			

		<ul style="list-style-type: none"> • 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period <p>All settings should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern. Settings may be offered public health support in managing risk assessments and communicating with staff and parents.</p> <p>An Outbreak Management Plan guidance document can be found on SharePoint</p>			
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School Name	Burbage Primary School		
Principals /Headteachers Name:	Mrs Zoe Garbutt	Signature: 	Date: 24 th August 2021
Review			

Likelihood	Severity		1 Very Low	2 Low	3 Moderate	4 High	5 Critical
	Imminent	5	Low	Moderate	High	Critical	Critical
Frequent	4	Low	Moderate	High	High	Critical	

Occasional	3	Very Low	Low	Moderate	High	High
Infrequent	2	Very Low	Very Low	Low	Moderate	Moderate
Rare	1	Very Low	Very Low	Low	Low	Moderate

Definition		
Critical	Death, major injuries or ill health causing long term disability or absence from school/work	Stop Activity!
High Risk	Injuries or ill health causing short term disability or absence from school/work	Action must be taken to reduce risk before proceeding
Moderate Risk	Injuries or ill health causing no significant long term effects	Implement all additional precautions
Low Risk	Not likely to result in injury or ill health	Monitor and review on a regular basis
Very Low Risk		Monitor and review on a regular basis